



**MADURAI KAMARAJ UNIVERSITY**  
(University with Potential for Excellence)

**APPLICATION FOR OBTAINING GENUINENESS CERTIFICATE**

1.	Name of the Student								
2.	Description of the certificates to be verified (please specify)	<b>Consolidated Statement of Marks / Degree Certificate</b>							
3.	Name of the Degree (please specify)	<b>UG</b>	<b>PG</b>	<b>M.Phil.,</b>	<b>Others</b>				
	Branch								
4.	Name of the College / D.D.E., Centre code								
5.	Register Number								
6.	Month & Year of Passing								
7.	Sex								
8.	Name and Address of the Employer								
9.	Address to which the certificate is to be sent.								
10.	Fee Remittance Particulars								
	Name of the Bank								
	Place								
	Chalan Date								
	Draft No. & Date								
	Amount paid in Rs.								

**INSTRUCTIONS**

**It is informed that that the following guidelines should be adhered to while seeking verification of the certificates issued by this University.**

- With effect from 01.02.2009**, a sum of **Rs.1000/-** (fee for request made from private organizations in India) or **\$ 25/-** (in the case of request from a foreign country), a sum of **Rs.500/-** (fee for Government Offices) should be remitted to the University by way of Demand Draft drawn in favour of **the Registrar, Madurai Kamaraj University / SBI Chalan on MKU Account No. 1 payable at Palkalainagar Branch** towards verification and issue of Genuineness Certificate (**for each course**) issued by this University.
- The agency/organization which sends the request is expected to send the xerox copy of the final Consolidated Statement of Marks or Provisional Certificate. If the Convocation Degree Certificate is sent to this office, then the name of the College in which the candidate pursued the course with examination Register Number should be furnished.
- The Agencies / Organizations are requested to submit a separate application for each degree (if there is a need to verify more than one degree of a candidate).
- The applications should be sent to **the Controller of Examinations, Madurai Kamaraj University, Palkalai Nagar, Madurai – 625 021.**